



### NEW SEMESTER REGISTRATION AND CLEARANCE FORM

This form **MUST** be completed by both returning and new students at the beginning of every new semester Returning  New  ( tick one)

#### STUDENT PARTICULARS

<b>First Name:</b>		<b>Student Number:</b>	
<b>Other Name:</b>		<b>Programme Name:</b>	
<b>Surname:</b>		<b>Intake:(Circle)</b>	<i>Jan / Apr / Jul / Oct</i>
<b>Email:</b>		<b>Session: (Circle)</b>	<i>DL / Day / Eve / Weekend</i>
<b>Contact Number/s:</b>		<b>Level: (Circle) Year/Semester</b> <i>(e.g. Year 1, Semester 1)</i>	<i>Y1S1 / Y1S2 / Y2S1 / Y2S2 / Y3S1 / Y3S2 / Y4S1 / Y4S2 / Y5S1 / Y5S2 / Y6S1 / Y6S2</i>

#### MODULES TO BE TAKEN / EXEMPTED (CREDIT TRANSFER) THIS SEMESTER

Module Code	Module Name	To be taken (Tick Appropriate)	Exempted (Tick Appropriate)

#### OFFICIAL USE:

Department	Cleared by (Name)	Signature	Date Cleared	Remarks
Faculty Clearance				
Registrar Clearance				
Finance Clearance				

**Note:** completed forms **MUST** be submitted to Retentions office